



IWK Foundation

Community and Corporate Giving Representative

Who We Are:

The IWK Foundation, together with its donors, strives to be the catalyst to revolutionize health care and research for women and children. The IWK Foundation is committed to continuous improvement and running a business that is entrepreneurial, innovative, and based on strong values.

What We Need:

Be part of the future of women's and children's health care, by supporting the Foundation's Corporate and Community Giving team on outreach and recognition in support various fundraising initiatives.

As the Community and Corporate Giving (CCG) Representative, you will travel across the Maritime region to meet with and thank various organizations and communities for their support to the IWK Foundation by attending in-person fundraising events at business and commercial locations and supporting and attending other active campaign activities.

As the CCG Representative, you are a key member of the Philanthropy Team. This is a contract position, with an anticipated start date of April 21 and will be in place until August 29, 2025.

Who Are You:

You are known for your great attitude, friendly demeanor and passion for customer service.

You have:

- High School Diploma, Professional Studies Diploma or Equivalent
- Ability to focus, and excellent time management skills
- Computer literacy, including being comfortable with digital technology, cloud applications, mobile device.
- Available to travel in and around the assigned market (as stated above).
- Ability to rent a vehicle in accordance with the IWK Foundation's vehicle rental policy.
- You enjoy working independently and are self-motivated.
- A confident, energetic, and positive outlook.

\$18.00/hour plus 4% vacation pay, part-time up to 40 hours per week. Anticipated start date: April 21, 2025. Anticipated end date: August 29, 2025.

What Do You Do Now?

If you are passionate about children's and women's health, with a desire to be a part of something important in our communities, hearing patient stories, meeting patients, patient families, donors and other health care professionals impacted by the work the Foundation does each day, then this is your opportunity! The IWK Foundation also provides a competitive and comprehensive compensation package in addition to a flexible work environment.

If this role seems right for you, please provide a cover letter outlining why you believe it is a fit, along with your resume to iwkcareers@iwkfoundation.org using the subject line: CCG Giving Representative. We thank all candidates but only those selected for an interview will be contacted.

We welcome all applicants who self-identify as Indigenous, Black/African Nova Scotians, Persons of Colour, Immigrants/Newcomers, Persons with Disabilities and 2SLGBTQIA+ to apply and represent the communities that we support.